



Extended Project Oral Presentation Record Form

Pearson

Learner Name _____

Learner number _____

Centre Name _____

Centre Number _____

Project Title _____

Date _____

Band placement	
	<div>Low 1</div> <div>High 1</div> <div>Low 2</div> <div>High 2</div> <div>Low 3</div> <div>High 3</div>
Content How clear are the main ideas?	<div>Comments:</div>
Organisation How clear and logical is the structure? Do the different parts of the presentation link together?	<div>Comments:</div>
Pace Is the presentation well paced?	<div>Comments:</div>
Voice Is the presentation clearly audible? Does the presenter avoid simply reading the presentation aloud?	<div>Comments:</div>
Visual aids If visual aids are used, are they relevant and consistently effective in supporting the presentation? Are they clearly visible and not over-crowded with too much information?	<div>Comments:</div>
Contact with audience Does the presenter engage well with the audience and hold their attention?	<div>Comments:</div>
Handling questions Does the presenter handle questions calmly and confidently? Are they answered clearly and insightfully, in a way which shows good subject knowledge?	<div>Comments:</div>
Strengths of the presentation	A04 Mark Awarded:
<div></div>	
Signed (Teacher/assessor):	Position: